

# College of Dental Surgeons of Saskatchewan

2024 Audit Findings

Report to Council and the Finance Committee

December 31, 2024

Curt Wagner, CPA, CA

T: 306.664.8250

E: [curt.wagner@mnp.ca](mailto:curt.wagner@mnp.ca)

# Overview

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We are pleased to submit to you this Audit Findings Report (the "Report") for discussion of our audit of the financial statements of College of Dental Surgeons of Saskatchewan (the "Organization") as at December 31, 2024 and for the year then ended. In this report we cover those significant matters which, in our opinion, you should be aware of as members of Council and the Finance Committee.

As auditors, we report to the members on the results of our examination of the financial statements of the Organization as at and for the year ended December 31, 2024. The purpose of this Report is to assist you, as members of Council and the Finance Committee, in your review of the results of our audit.

This Report is intended solely for the information and use of Council and the Finance Committee and management and should not be distributed to or used by any other parties than these specified parties.

We appreciate having the opportunity to meet with you and to respond to any questions you may have about our audit, and to discuss any other matters that may be of interest to you.

## Engagement Status

We have substantially completed our audit of the financial statements of the Organization which has been carried out in accordance with Canadian generally accepted auditing standards and are prepared to sign our Independent Auditor's Report subsequent to completion of the following procedures:

- Receipt of the signed management representation letter;
- Discussion of subsequent events with Council and the Finance Committee;
- Council and the Finance Committee's review and approval of the financial statements.

No significant limitations were placed on the scope or timing of our audit.

## Independent Auditor's Report







We expect to have the above procedures completed and to release our Independent Auditor's Report shortly after it is approved by Council.





Our Independent Auditor's Report will provide an unmodified opinion to the members of the Organization. A draft copy of our proposed Independent Auditor's Report has been provided as additional materials to this report. The matters disclosed in the Independent Auditor's Report are discussed further in the relevant sections of the Report.

# Audit Reporting Matters

Our audit was carried out in accordance with Canadian generally accepted auditing standards, and included a review of all significant accounting and management reporting systems, with each material year end balance, key transaction and other events considered significant to the financial statements considered separately.

## Significant Audit, Accounting and Reporting Matters

Area		Comments
	<b>Changes from Audit Service Plan</b>	There were no deviations from the Audit Service Plan previously presented to you.
	<b>Final Materiality</b>	Final materiality used for our audit was \$125,000 for December 31, 2024, and \$100,000 for December 31, 2023.
	<b>Identified or Suspected Fraud</b>	While our audit cannot be relied upon to detect all instances of fraud, no incidents of fraud, or suspected fraud, came to our attention in the course of our audit.
	<b>Identified or Suspected Non-Compliance with Laws and Regulations</b>	Nothing has come to our attention that would suggest any non-compliance with laws and regulations that would have a material effect on the financial statements.
	<b>Matters Arising in Connection with Related Parties</b>	No significant matters arose during the course of our audit in connection with related parties of the Organization.
	<b>Auditor's Views of Significant Accounting Practices, Accounting Policies and Accounting Estimates</b>	<p>The application of Canadian accounting standards for not-for-profit organizations allows and requires the Organization to make accounting estimates and judgments regarding accounting policies and financial statement disclosures.</p> <p>As auditors, we are uniquely positioned to provide open and objective feedback regarding your Organization's accounting practices, and have noted the following items during the course of our audit that we wish to bring to your attention.</p>

Area		Comments
	<b>Auditor's Views of Significant Accounting Practices, Accounting Policies and Accounting Estimates (continued from previous page)</b>	The accounting policies used by the Organization are appropriate and have been consistently applied.
	<b>Financial Statement Disclosures</b>	The disclosures made in the notes to the financial statements appear clear, neutral and consistent with our understanding of the entity and the amounts presented in the financial statements.
	<b>Significant Deficiencies in Internal Control</b>	While our review of controls was not sufficient to express an opinion as to their effectiveness or efficiency, no significant deficiencies in internal control have come to our attention.
	<b>Matters Arising From Discussions with Management</b>	<p>There were no significant matters discussed, or subject to correspondence, with management that in our judgment need be brought to your attention.</p> <p>We would like to formally acknowledge the cooperation and assistance we received from management and staff of the Organization.</p>

# Significant Risk Areas and Responses

Significant Risk Area	Response and Conclusion
<b>Management override of internal controls</b>	Assessed unusual journal entries to look for management override of controls. No issues were noted based on testing performed.
<b>Other revenue</b>  Risk that revenue transactions are missed due to transactions for programs not being recorded in the general ledger and thus risk that revenue and A/R are not complete.	Subsequent receipts testing was performed with a specified threshold and for a number of months subsequent to year-end. No issues were noted based on testing performed.
<b>Other revenue</b>  Risk that other revenue is not appropriately recorded, as less consistent items.	Substantively tested with a high risk assessment to address risk. No issues were noted based on testing performed.
<b>Conference revenue</b>  Risk that conference revenue has not occurred.	Substantively tested with a high risk assessment to address risk. No issues were noted based on testing performed.
<b>Membership/license fees</b>  Risk that membership fees are recognized before the fiscal year to which the revenue relates and thus a risk that A/R is overstated and does not exist or deferred revenue is understated.	Subsequent receipts testing and substantive testing of revenue was completed to ensure that it was recorded in the correct period. Procedure focused on cutoff risk by testing items recorded in GL between October and December. No issues were noted based on testing performed.
<b>Membership/license fees</b>  Risk that membership dues may not be invoiced.	Proof in total analytic was performed over membership dues based on the number of members per the clients database. Thus helping address the risk of whether or not revenue was complete. No issues were noted based on testing performed.
<b>Marketable securities</b>  Risk that equity investments are not valued at fair value as per the FI policy.	Marketable securities were confirmed with the bank. Adjustments were made to record amounts at appropriate values. No issues were noted based on testing performed.

## Other Areas

Area	Comments
<b>Auditor Independence</b>	We confirm to Council and the Finance Committee that we are independent of the Organization. Our letter to Council and the Finance Committee discussing our independence is included as part of the additional materials attached to this report.
<b>Management Representations</b>	We have requested certain written representations from management, which represent a confirmation of certain oral representations given to us during the course of our audit. This letter, provided by management, has been included as additional material to this report.
<b>Summary of Significant Differences</b>	A few significant differences were proposed to management with respect to the December 31, 2024 financial statements. A summary of significant differences has been included with this report.
<b>Other Information</b>	<p>Pursuant to our responsibilities under Canadian generally accepted auditing standards, we are required to review other financial and non-financial information included in documents containing the financial statements and our auditor's report thereon. We review these documents for the purpose of ensuring their content does not contradict information derived from our audit procedures.</p> <p>We request you provide a draft of this information prior to issuing it in its final form, to help facilitate our timely review of the information.</p>

# Summary of Significant Differences

## Significant Adjusted Differences

Differences Noted	Items Affected	Statement of financial position	Statement of operations
Amortization on tenant inducement liability.		\$ 16,192	\$ (16,192)
To adjust prepaids to current amount based on review of support.		\$ (4,883)	\$ 4,883
To true up investment to appropriate values.		\$ 45,116	\$ (45,116)
<b>Total Adjusted Differences (Income Effect)</b>			<b>\$ (56,425)</b>

## Significant Unadjusted Differences

Differences Noted	Statement of financial position	Statement of operations
To accrue interest from GIC balances.	\$ 25,200	\$ (25,200)
To record cut-off error related to 2023 legal invoices.	\$ 8,328	\$ (8,328)
To record accounts payable cut-off error related to 2024.	\$ (8,665)	\$ 8,665
To record cut-off error related to 2023 expense	\$ 6,584	\$ (6,584)
Uncorrected opening differences	\$ 19,095	\$ (19,095)
<b>Total Unadjusted Differences (Income Effect)</b>		<b>\$ (50,542)</b>

We appreciate having the opportunity to meet with you and respond to any questions you may have about our audit, and to discuss any other matters that may be of interest to you.

Sincerely,

*MNP LLP*

Chartered Professional Accountants



# Independent Auditor's Report

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To the Members of College of Dental Surgeons of Saskatchewan:

## Opinion

We have audited the financial statements of College of Dental Surgeons of Saskatchewan (the "Organization"), which comprise the statement of financial position as at December 31, 2024, and the statements of operations, changes in net assets, cash flows and the related schedules for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at December 31, 2024, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

## Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

## Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

## Independent Auditor's Report

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As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Saskatoon, Saskatchewan

May 20, 2025

Chartered Professional Accountants

May 20, 2025

MNP LLP  
119 4th Ave South  
Suite 800  
Saskatoon, Saskatchewan  
S7K 5X2

To Whom It May Concern:

In connection with your audit of the financial statements of College of Dental Surgeons of Saskatchewan (the "Organization") as at December 31, 2024 and for the year then ended, we hereby confirm to the best of our knowledge and belief, the following representations made to you during the course of your audit.

We understand that your audit was made in accordance with Canadian generally accepted auditing standards. Accordingly, the audit included an examination of the accounting system, controls and related data, and tests of the accounting records and such other auditing procedures as you considered necessary in the circumstances, for the purpose of expressing an opinion on the financial statements. We also understand that such an audit is not designed to identify, nor can it necessarily be expected to disclose, misstatements, non-compliance with laws and regulations, fraud or other irregularities, should there be any.

Certain representations in this letter are described as being limited to matters that are material. An item is considered material, regardless of its monetary value, if it is probable that its omission from or misstatement in the financial statements would influence the decision of a reasonable person relying on the financial statements.

### **Financial Statements**

1. We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated April 15, 2025, for the preparation and fair presentation of the Organization's financial statements in accordance with Canadian accounting standards for not-for-profit organizations. We believe these financial statements are complete and present fairly, in all material respects, the financial position of the Organization as at December 31, 2024, and the results of its operations and its cash flows, in accordance with Canadian accounting standards for not-for-profit organizations.
2. All transactions have been recorded in the accounting records and are reflected in the financial statements, and are reported in the appropriate period.
3. We acknowledge that we are responsible for the accounting policies followed in the preparation of the Organization's financial statements. Significant accounting policies, and any related changes to significant accounting policies, are disclosed in the financial statements. The selection of accounting policies is appropriate in accordance with the requirements of Canadian accounting standards for not-for-profit organizations, and are applied consistently throughout the financial statements.

4. All significant judgments made in making the accounting estimates have taken into account all relevant information of which we are aware.
5. The selection and application of the methods, assumptions and data used in making the accounting estimates are consistent and appropriate.
6. The assumptions relevant to accounting estimates and disclosures appropriately reflect our intent and ability to carry out specific courses of action on behalf of the entity.
7. Disclosures related to accounting estimates, including disclosures describing estimation uncertainty, are complete and are reasonable in the context of Canadian accounting standards for not-for-profit organizations.
8. Appropriate specialized skills or expertise have been applied in making the accounting estimates.
9. No subsequent event requires adjustment to the accounting estimates and related disclosures included in the financial statements.
10. We are aware of and concur with the contents and results of the attached journal entries prepared by you, and accept responsibility for the financial statement effects of the entries.
11. We believe the effects of those uncorrected financial statement differences aggregated by you during the audit are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. A summary of these differences has been attached as Appendix A to this written representation.
12. Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of Canadian accounting standards for not-for-profit organizations.
13. All events or transactions that have occurred subsequent to the balance sheet and for which Canadian accounting standards for not-for-profit organizations require adjustment or disclosure have been adjusted or disclosed appropriately in the financial statements.
14. All plans or intentions that may affect the carrying value or classification of assets and liabilities are appropriately reflected in the financial statements in accordance with Canadian accounting standards for not-for-profit organizations.
15. All liabilities, both known and contingent, requiring recognition or disclosure in the financial statements in accordance with the requirements of Canadian accounting standards for not-for-profit organizations have been adjusted or disclosed as appropriate.
16. All outstanding and possible claims, whether or not they have been discussed with legal counsel, have been disclosed to you and are appropriately reflected in the financial statements.
17. All assets, wherever located, to which the Organization had satisfactory title at the year-end, have been fairly stated and recorded in the financial statements. The assets are free from hypothecation, liens and encumbrances, except as noted in the financial statements. We have disclosed the nature and carrying amounts of any assets pledged as collateral. All assets of uncertain value, and restrictions imposed on assets, are appropriately reported in the financial statements.

18. All aspects of laws, regulations or contractual agreements, including non-compliance, are appropriately reflected in the financial statements.
19. All cash accounts have been appropriately recorded in the financial statements and all terms and associated conditions have been disclosed to you in full. We have provided you with the most current banking agreements.
20. Investments in marketable securities are appropriately recorded in the financial statements in accordance with the requirements of Canadian accounting standards for not-for-profit organizations. All events or circumstances giving rise to impairments are reflected in the financial statements.
21. Accounts and contributions receivable are correctly described in the records and represent valid claims as at December 31, 2024. An appropriate allowance has been made for losses from uncollectible accounts and for costs or expenses that may be incurred with respect to sales made or services rendered.
22. All charges to tangible capital assets represent capital expenditures. No expenditures of a capital nature were charged to operations of the Organization. Depreciation of property, plant and equipment has been recorded according to our best estimates of their useful lives. All events or circumstances giving rise to impairments are appropriately reflected in the financial statements.
23. Revenue has been recognized only where sales have been made and items delivered, or services rendered, and the amounts have been collected or are collectible. Revenues do not include any amounts arising from consignment sales or from any other transaction from which the Organization is not entitled to the proceeds.
24. We have identified all financial instruments, including derivatives, and hedging relationships. These have been appropriately recorded and disclosed in the financial statements in accordance with the requirements of Canadian accounting standards for not-for-profit organizations.

#### **Information Provided**

1. We have responded fully to all inquiries made to us and have made available to you:
  - A complete record of all financial records that are relevant to the preparation and presentation of the financial statements, related data and minutes of the meetings of council members and board of directors held throughout the year to the present date as well as summaries of recent meetings for which minutes have not yet been prepared;
  - Additional information that you have requested from us for the purpose of your audit;
  - Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
2. We acknowledge management's responsibility for the design, implementation and operation of controls that have been designed to prevent and detect fraud.
3. We have assessed the risk that the financial statements may be materially misstated as a result of fraud, and have determined such risk to be low.

4. Where the impact of any frauds or suspected frauds, and non-compliance or possible non-compliance with laws and regulations, has a material effect on the financial statements, we have disclosed to you all known significant facts relating thereto, including circumstances involving management, employees having significant roles over controls, and others. We have made known to you any allegations of fraud or suspected fraud communicated by employees, former employees, analysts, regulators and others. The effects of such events, if any, are properly presented in the financial statements.
5. We have disclosed to you all deficiencies in the design or operation of internal controls over financial reporting of which we are aware.
6. We have disclosed to you all aspects of laws, regulations or contractual agreements that may affect the financial statements, including non-compliance.
7. We have disclosed to you the identities of all related parties to the Organization and all related party relationships and transactions of which we are aware.
8. We have no knowledge of side agreements (contractual or otherwise) with any parties that have not been disclosed to you.
9. The previous year's representation letter dated June 8, 2024 is still applicable to the prior year's financial statements, and no matters have arisen that require restatement of those financial statements.
10. There are no discussions with your firm's personnel regarding employment with the Organization.

#### **Other Information**

1. We have informed you of all the documents containing other information that comprise our annual report. The final version of our annual report will be provided to you when they are available, prior to their issuance, with sufficient time to complete the necessary procedures to satisfy your responsibilities in relation to other information.

#### **Professional Services**

1. We acknowledge the engagement letter dated April 15, 2025, which states the terms of reference regarding your professional services.
2. We are not aware of any reason why MNP LLP would not be considered independent for purposes of the Organization's audit.

Sincerely,

College of Dental Surgeons of Saskatchewan



Signature

Executive Director

Title

College of Dental Surgeons of Saskatchewan

Year End: December 31, 2024

Adjusting Journal Entries

Date: 01/01/2024 To 31/12/2024

Number	Date	Name	Account No	Reference	Debit	Credit	Recurrence	Misstatement
2	31/12/2024	Tenant inducement - LT portion	2591	OP. 2	16,192.07			
2	31/12/2024	Amortization on lease inducement	2595	OP. 2		16,192.07		
		Amortization on tenant inducement liability						
3	31/12/2024	Prepaid Expenses	1300	BK-F		4,882.77		
3	31/12/2024	Staff	5510	BK-F	3,882.77			
3	31/12/2024	Conference (E):Other expenses	5620	BK-F	1,000.00			
		To adjust prepaids to current amount.						
4	31/12/2024	RBC Dominion	1420	B. 2	10,711.22			
4	31/12/2024	Unrealized Gain re:Inv	1702	B. 2	13,620.61			
4	31/12/2024	Unrealized Gain re: Investments	1705	B. 2	20,784.44			
4	31/12/2024	Dividend income	4205	B. 2		2,705.40		
4	31/12/2024	Interest Revenue	4210	B. 2		8,005.82		
4	31/12/2024	Change in unrealized gains (Loss)	5710	B. 2		34,405.05		
		To true up investment.						
5	31/12/2024	00 Accounts Payable (A/P)	2100	BK-40		9,556.00		
5	31/12/2024	Council/per diems	5505	BK-40	9,556.00			
		To record per diem expense claims related to the year received late.						
6	31/12/2024	Equipment	1710			45,978.62		
6	31/12/2024	Equipment	1710			484.68		
6	31/12/2024	Accum Amort - Equipment	1715		42,829.48			
6	31/12/2024	Accum Amort - Equipment	1715		1,391.70			
6	31/12/2024	Leasehold Improvements	1810			23,065.68		
6	31/12/2024	Office Furniture & Equipment	1820			12,845.82		
6	31/12/2024	Accum Amort - Furniture & Equip	1825		6,901.81			
6	31/12/2024	Accum Amort - Furniture & Equip	1825		4,770.28			
6	31/12/2024	Accum Amort - Leasehold Improv	1830		22,959.63			
6	31/12/2024	Accum Amort - Leasehold Improv	1830			1,340.37		
6	31/12/2024	Gain/loss on sale of Fixed assets	5720		9,199.20			
6	31/12/2024	Gain/loss on sale of Fixed assets	5720		484.68			
6	31/12/2024	Gain/loss on sale of Fixed assets	5720		1,340.37			
6	31/12/2024	Gain/loss on sale of Fixed assets	5720			292.20		
6	31/12/2024	Gain/loss on sale of Fixed assets	5720			4,770.28		
6	31/12/2024	Gain/loss on sale of Fixed assets	5720		3,722.11			
6	31/12/2024	Amortization	5750			4,821.61		
		To write off Fixed Assets as per support from Jaime for aged assets no longer held						
					169,346.37	169,346.37		
Net Income (Loss)			317,044.57					

College of Dental Surgeons of Saskatchewan

Year End: December 31, 2024  
Reclassifying Journal Entries  
Date: 01/01/2024 To 31/12/2024

Number	Date	Name	Account No	Reference	Debit	Credit	Recurrence	Misstatement
RC1	31/12/2024	Rounding	999	FS	1.00			
RC1	31/12/2024	00 Accounts Payable (A/P)	2100	FS		3.00		
RC1	31/12/2024	Retained Earnings MNP	3565	FS	2.00			
To round FS								
RC2	31/12/2024	RBC Dominion	1420	B. 2		246,106.71		
RC2	31/12/2024	RBC Dominion (C/S)	1700	B. 2	13,076.60			
RC2	31/12/2024	RBC Mutual fund	1701	B. 2	233,030.11			
To reclass investment accounts for FS disclosure.								
RC3	31/12/2024	Prepaid Expenses	1300		15,037.31			
RC3	31/12/2024	00 Accounts Payable (A/P)	2100			15,037.31		
					261,147.02	261,147.02		
Net Income (Loss)			317,044.57					

Preparer	Detailed	Supervisory	Quality
HJ 01/05/2025	CMW 12/05/2025	CMW 12/05/2025	
Specified	Tax	Admin	



May 20, 2025

Council and Finance Committee  
College of Dental Surgeons of Saskatchewan  
201-1st Avenue South  
1202 The Tower at Midtown  
Saskatoon, Saskatchewan  
S7K 1J5

Dear Council and Finance Committee Members:

We have been engaged to audit the financial statements of College of Dental Surgeons of Saskatchewan (the "Organization") as at December 31, 2024 and for the year then ended.

CAS 315 *Communication With Those Charged With Governance* requires that we communicate with you matters that are significant to our engagement. One such matter is relationships between the Organization and its related entities or persons in financial reporting oversight roles at the Organization and MNP LLP and any affiliates ("MNP") that, in our professional judgment, may reasonably be thought to bear on our independence. In determining which relationships to report, the Standard requires us to consider relevant rules and related interpretations prescribed by the appropriate professional accounting body and applicable legislation, covering such matters as:

- (a) Holding a financial interest, either directly or indirectly, in a client;
- (b) Holding a position, either directly or indirectly, that gives the right or responsibility to exert significant influence over the financial or accounting policies of a client or a related entity;
- (c) Personal or business relationships of immediate family, close relatives, partners or retired partners, either directly or indirectly, with a client or a related entity;
- (d) Economic dependence on a client; and
- (e) Provision of non-assurance services in addition to the audit engagement.

We are aware of the following relationships between the Organization and MNP that, in our professional judgment, may reasonably be thought to bear on our independence. The following relationships represent matters that have occurred from January 1, 2024 to the date of this letter.

An employee of MNP was contracted to assist with some bookkeeping for the Organization for the 2024 fiscal year.

Appropriate safeguards were in place to protect our independence including the following:

- The bookkeeping employees had no management decision making authority;
- All work prepared by the bookkeeping employees were reviewed and approved by the Organization and conducted under the direction of the Organization;
- The audit team was completely separate from the bookkeeping team; and
- An independent specified review of the audit engagement was completed by a Risk Partner.

We hereby confirm that MNP is independent with respect to the Organization within the meaning of the Rules of Professional Conduct of the Chartered Professional Accountants of Saskatchewan as of the date of this letter.

This report is intended solely for the use of Council and Finance Committee, management and others within the Organization and should not be used for any other purposes.

We look forward to discussing with you the matters addressed in this letter as well as other matters that may be of interest to you, if so requested. We will be prepared to answer any questions you may have regarding our independence as well as other matters.

Sincerely,

A handwritten signature in black ink that reads "MNP LLP". The letters are stylized and connected, with the "M" and "N" being particularly prominent.

Chartered Professional Accountants

# MADE <sup>IN</sup> CANADA

And proud of it!

At MNP we're proud to be the national accounting, consulting and tax firm that is 100% Made in Canada.

Our history defines who we are and our approach to business. Being a Canadian firm has helped shape our values, our collaborative approach, and the way we work with our clients, engaging them every step of the way.

We have a unique perspective. Our decisions are made here – decisions that drive Canadian business and help us all achieve success — and we know the impact that our choices have on the cities and towns we call home.

Throughout our six decades of work, we've seen our communities are more than just a place we do business in. They're a place where our families live, play, and thrive, and we work to make them the best places they can be.

Being 100% Canadian is something we wear proudly. This country provides us with great opportunities, and we're here to help our clients seize the opportunities so we can create a brighter future for the generations to come.



Wherever business takes you

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 **PRAXITY**  
EMPOWERING BUSINESS GROWTH



Wherever business takes you

[MNP.ca](https://mnp.ca)

**College of Dental Surgeons of Saskatchewan**  
**Financial Statements**  
*December 31, 2024*

# College of Dental Surgeons of Saskatchewan

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*For the year ended December 31, 2024*

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## Independent Auditor's Report

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To the Members of College of Dental Surgeons of Saskatchewan:

### Opinion

We have audited the financial statements of College of Dental Surgeons of Saskatchewan (the "Organization"), which comprise the statement of financial position as at December 31, 2024, and the statements of operations, changes in net assets, cash flows and the related schedules for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at December 31, 2024, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

## Independent Auditor's Report

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As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Saskatoon, Saskatchewan

May 20, 2025

*MNP LLP*

Chartered Professional Accountants



# College of Dental Surgeons of Saskatchewan

## Statement of Financial Position

*As at December 31, 2024*

	2024	2023
<b>Assets</b>		
<b>Current</b>		
Cash and cash equivalents	1,035,172	1,266,188
Accounts receivable (Note 3)	15,700	206,935
Investments (Note 4)	1,625,826	1,265,709
Prepaid expenses	53,250	29,328
	<b>2,729,948</b>	<b>2,768,160</b>
<b>Tangible capital assets (Note 5)</b>	<b>271,587</b>	<b>312,212</b>
	<b>3,001,535</b>	<b>3,080,372</b>
<b>Liabilities</b>		
<b>Current</b>		
Accounts payable and accruals (Note 6)	109,810	114,701
Deferred revenue (Note 7)	1,228,204	1,603,000
Tenant lease inducement - current portion (Note 10)	16,192	16,192
	<b>1,354,206</b>	<b>1,733,893</b>
<b>Tenant lease inducement (Note 10)</b>	<b>126,838</b>	<b>143,030</b>
	<b>1,481,044</b>	<b>1,876,923</b>
<b>Commitments (Note 8)</b>		
<b>Net Assets</b>		
Unrestricted	1,520,491	1,203,449
	<b>3,001,535</b>	<b>3,080,372</b>

Approved on behalf of the Council



Director



Director

*The accompanying notes are an integral part of these financial statements*

# College of Dental Surgeons of Saskatchewan

## Statement of Operations

*For the year ended December 31, 2024*

	2024 <i>Budget (Unaudited)</i>	2024	2023
<b>Operating revenue</b> <i>(Schedule 1)</i>	2,216,713	2,438,333	2,380,336
<b>SOHP revenue</b> <i>(Schedule 2)</i>	291,354	292,961	319,959
	2,508,067	2,731,294	2,700,295
<b>Expenses</b>			
Administration	184,103	126,473	175,737
Amortization	-	35,824	27,271
Bank charges	50,848	58,361	88,395
Consultants	232,983	209,543	226,183
Council meetings	311,601	343,638	383,147
Grants	331,008	341,018	344,725
Insurance	24,769	20,676	30,150
Legal	220,000	134,966	130,546
Mediation/legal recoveries	(26,411)	(30,515)	(52,828)
Membership fees	12,136	33,161	18,918
Miscellaneous	10,264	-	825
Office supplies	48,699	44,181	80,894
Other meetings	50,000	52,907	7,812
Postage	8,782	6,800	8,045
Registrar	-	207,815	-
Rent	127,200	136,373	105,630
Salaries, benefits, staff recruitment, and severance	578,007	495,453	557,157
Sponsorship and public relations	79,767	53,114	65,914
	2,243,756	2,269,788	2,198,521
<b>SOHP expenses</b>			
Hotel, gala, committee and hospitality	276,837	200,312	333,868
Continuing education	-	60,751	2,642
	276,837	261,063	336,510
<b>Total expenses</b>	2,520,593	2,530,851	2,535,031
<b>Excess (deficiency) of revenue over expenses before other items</b>	(12,526)	200,443	165,264
<b>Other items</b>			
Investment income	40,000	75,686	35,162
Loss on disposal of tangible capital assets	-	(9,684)	-
Amortization on lease inducement	-	16,192	-
Realized and unrealized gains on investments	-	34,405	18,135
	40,000	116,599	53,297
<b>Excess of revenue over expenses</b>	27,474	317,042	218,561

*The accompanying notes are an integral part of these financial statements*

# College of Dental Surgeons of Saskatchewan

## Statement of Changes in Net Assets

*For the year ended December 31, 2024*

	<b>2024</b>	<b>2023</b>
Net assets, beginning of year	<b>1,203,449</b>	984,888
Excess of revenue over expenses	<b>317,042</b>	218,561
Net assets, end of year	<b>1,520,491</b>	1,203,449

*The accompanying notes are an integral part of these financial statements*

# College of Dental Surgeons of Saskatchewan

## Statement of Cash Flows

*For the year ended December 31, 2024*

	2024	2023
<b>Cash provided by (used for) the following activities</b>		
<b>Operating</b>		
Excess of revenue over expenses	317,042	218,561
Amortization	35,823	27,271
Loss on disposal of tangible capital assets	9,684	-
Realized and unrealized gains on investments	(34,406)	(18,135)
	328,143	227,697
Changes in working capital accounts		
Accounts receivable	191,235	(166,053)
Prepaid expenses	(23,922)	(16,331)
Accounts payable and accruals	(4,891)	35,646
Deferred revenue	(374,796)	(98,826)
	115,769	(17,867)
<b>Financing</b>		
Tenant lease inducement	(16,192)	159,222
<b>Investing</b>		
Purchase of investments	(1,825,711)	(1,267,570)
Proceeds on disposal of investments	1,500,000	258,984
Purchase of tangible capital assets	(4,882)	(315,516)
	(330,593)	(1,324,102)
<b>Decrease in cash resources</b>	(231,016)	(1,182,747)
<b>Cash resources, beginning of year</b>	1,266,188	2,448,935
<b>Cash resources, end of year</b>	1,035,172	1,266,188

*The accompanying notes are an integral part of these financial statements*

# College of Dental Surgeons of Saskatchewan

## Notes to the Financial Statements

For the year ended December 31, 2024

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### 1. Incorporation and nature of the organization

College of Dental Surgeons of Saskatchewan (the "Organization") was incorporated by an act of the Saskatchewan Legislature as the association for the dental profession to protect the public interest in matters relating to dentistry through regulation of the practice of dentistry and governance of its members. It is a not-for-profit entity under the Income Tax Act and therefore is not subject to either federal or provincial income taxes.

### 2. Significant accounting policies

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant policies:

#### **Revenue recognition**

The Organization follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Investment income is recognized as revenue when earned.

All types of member fees are recognized as revenue in the year which they relate.

#### **Contributed services**

Members contribute their time to the Organization to assist in its activities. Contributed services are not recognized in the financial statements due to the difficulty of determining their fair value.

#### **Cash and cash equivalents**

Cash and cash equivalents include balances with banks and short-term investments with maturities of three months or less.

#### **Tangible capital assets**

Purchased tangible capital assets are recorded at cost. Contributed tangible capital assets are recorded at fair value at the date of contribution if fair value can be reasonably determined.

Amortization is provided using the straight-line method at rates intended to amortize the cost of assets over their estimated useful lives. It is the Organization's policy to record amortization at one-half of the annual rate in the year of acquisition.

	Rate
Computer equipment	2 years
Equipment	10 years
Leasehold improvements	10 years

#### **Long-lived assets**

Long-lived assets consist of tangible capital assets.

When the Organization determines that a long-lived asset no longer has any long-term service potential to the Organization, the excess of its net carrying amount over any residual value is recognized as an expense in the statement of operations. Write-downs are not reversed.

#### **Termination benefits**

The Organization recognizes the expense for contractual termination benefits based on the lump sum payments handed out this year amounting to a total of \$nil (2023 - \$32,072). These termination benefits were paid out and expensed within the fiscal year.

**2. Significant accounting policies** *(Continued from previous page)*

***Financial instruments***

The Organization recognizes financial instruments when the Organization becomes party to the contractual provisions of the financial instrument.

***Arm's length financial instruments***

Financial instruments originated/acquired or issued/assumed in an arm's length transaction ("arm's length financial instruments") are initially recorded at their fair value.

At initial recognition, the Organization may irrevocably elect to subsequently measure any arm's length financial instrument at fair value. The Organization has not made such an election during the year.

The Organization subsequently measures investments in equity instruments quoted in an active market at fair value. Fair value is determined by published price quotations. All other financial assets and liabilities are subsequently measured at amortized cost.

Transaction costs and financing fees directly attributable to the origination, acquisition, issuance or assumption of financial instruments subsequently measured at fair value are immediately recognized in excess of revenue over expenses. Conversely, transaction costs and financing fees are added to the carrying amount for those financial instruments subsequently measured at cost or amortized cost.

***Financial asset impairment***

The Organization assesses impairment of all its financial assets measured at cost or amortized cost. The Organization groups assets for impairment testing when available information is not sufficient to permit identification of each individually impaired financial asset in the group. Management considers whether the issuer is having significant financial difficulty in determining whether objective evidence of impairment exists. When there is an indication of impairment, the Organization determines whether it has resulted in a significant adverse change in the expected timing or amount of future cash flows during the year.

The Organization reduces the carrying amount of any impaired financial assets to the highest of: the present value of cash flows expected to be generated by holding the assets; the amount that could be realized by selling the assets at the statement of financial position date; and the amount expected to be realized by exercising any rights to collateral held against those assets.

Any impairment, which is not considered temporary, is included in current year excess of revenue over expenses.

The Organization reverses impairment losses on financial assets when there is a decrease in impairment and the decrease can be objectively related to an event occurring after the impairment loss was recognized. The amount of the reversal is recognized in excess of revenue over expenses in the year the reversal occurs.

***Measurement uncertainty***

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period.

Accounts receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary. Amortization is based on the estimated useful lives of tangible capital assets.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary they are reported in excess of revenue over expenses in the periods in which they become known.

**College of Dental Surgeons of Saskatchewan**  
**Notes to the Financial Statements**  
*For the year ended December 31, 2024*

**3. Accounts receivable**

	<b>2024</b>	<b>2023</b>
Trade receivables	<b>15,700</b>	167,184
Other receivables	<b>-</b>	39,751
	<b>15,700</b>	206,935

**4. Investments**

	<b>2024</b>	<b>2023</b>
Measured at cost:		
Guaranteed Investment Certificates (\$250,000 matures February 13, 2025, interest rate is variable (3.20% at December 31, 2024), and \$1,065,000 matures September 12, 2025, interest rate is variable (4.45% at December 31, 2024)	<b>1,315,000</b>	1,000,000
Measured at fair market value:		
Common shares (Cost - 2024 - \$13,077, 2023 - \$10,529)	<b>70,289</b>	46,957
Mutual funds (Cost - 2024 - \$233,030, 2023 - \$224,866)	<b>240,537</b>	218,752
	<b>1,625,826</b>	1,265,709

**5. Tangible capital assets**

	<b>Cost</b>	<b>Accumulated amortization</b>	<b>2024 Net book value</b>	<b>2023 Net book value</b>
Computer equipment	<b>10,064</b>	<b>5,491</b>	<b>4,573</b>	7,256
Equipment	<b>48,725</b>	<b>11,377</b>	<b>37,348</b>	48,165
Leasehold improvements	<b>270,195</b>	<b>40,529</b>	<b>229,666</b>	256,791
	<b>328,984</b>	<b>57,397</b>	<b>271,587</b>	312,212

**6. Accounts payable and accruals**

	<b>2024</b>	<b>2023</b>
Trade payables	<b>91,944</b>	104,515
Goods and Services Tax payable	<b>4,331</b>	72
Payroll deductions payable	<b>1,496</b>	958
Vacation payable	<b>12,039</b>	9,156
	<b>109,810</b>	114,701

# College of Dental Surgeons of Saskatchewan

## Notes to the Financial Statements

For the year ended December 31, 2024

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### 7. Deferred revenue

Deferred revenue consists of monies received in relation to annual license fees, registration fees, corporate permits and fee guides that relate to the subsequent fiscal year. Recognition of these amounts as revenue is deferred to periods when the specified revenue is earned. Changes in the deferred revenue balances are as follows:

	2024	2023
Balance, beginning of year	1,603,000	1,701,826
Amount received during the year	1,228,204	1,603,000
Less: Amount recognized as revenue during the year	(1,603,000)	(1,701,826)
Balance, end of year	1,228,204	1,603,000

### 8. Commitments

The Organization entered into an office lease commencing from November 2023 - October 2033, having a base rent of \$5,425 per month (annually - \$65,102), with total monthly payments of \$11,710, which includes operating expenses such as property tax, common area maintenance, utilities, storage and parking fees as per the Lease agreement.

### 9. Financial instruments

The Organization, as part of its operations, carries a number of financial instruments. It is management's opinion that the Organization is not exposed to significant interest, currency, credit, liquidity or other price risks arising from these financial instruments except as otherwise disclosed.

#### **Interest rate risk**

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. Changes in market interest rates may have an effect on the cash flows associated with some financial assets and liabilities, known as cash flow risk, and on the fair value of other financial assets or liabilities, known as price risk. The Organization is exposed to interest rate cash flow risk related to its investments held in Guaranteed Investment Certificates.

#### **Other price risk**

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices, whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The Organization's investment in publicly-traded securities and mutual funds expose the Organization to price risk as this investment is subject to price changes in an open market due to a variety of reasons including changes in market rates of interest, general economic indicators and restrictions on credit markets.

### 10. Tenant lease inducement

The Organization has a lease agreement as disclosed in Note 8, that includes a lease inducement of \$159,222. This inducement is being amortized evenly over the term of the lease. Amortization in the current year was taken as \$16,192.

### 11. Budget information

During the council meeting on January 5, 2024, the Council approved its operating budget for 2024 based on planned expenses and sources of expected revenue relating to the 2024 year. The budget balances have been attached for information purposes only and are unaudited.

### 12. Comparative figures

Certain prior year figures have been reclassified to conform to the current year's presentation.



# College of Dental Surgeons of Saskatchewan

## Schedule 1 - Schedule of Operating revenue

For the year ended December 31, 2024

	2024 Budget (Unaudited)	2024	2023
<b>Operating revenue</b>			
Annual license fees	2,094,513	2,276,575	2,243,146
Corporate permits	85,200	115,900	111,300
Fee guides	37,000	39,000	22,000
Other recoveries	-	6,858	3,890
	2,216,713	2,438,333	2,380,336

**College of Dental Surgeons of Saskatchewan**  
**Schedule 2 - Saskatchewan Oral Health and Continuing Education Revenue**

*For the year ended December 31, 2024*

	<b>2024 Budget (Unaudited)</b>	<b>2024</b>	<b>2023</b>
<b>SOHP revenue</b>			
Course registration	159,448	85,177	151,855
Continuing education	-	64,546	2,728
Exhibitors	107,441	87,353	102,525
Sponsorship and advertising	24,465	55,885	62,851
	<b>291,354</b>	<b>292,961</b>	<b>319,959</b>